



Application for Internship

Name \_\_\_\_\_ Student Number \_\_\_\_\_

Major: \_\_\_\_\_

Year \_\_\_\_\_ [ ] Fall [ ] Winter (JTerm) [ ] Spring [ ] Summer

Course Number: \_\_\_\_\_ Credits (1-3 hrs.): \_\_\_\_\_ Application Fee: \_\_\_\_\_

REGISTRATION REQUIREMENTS:

- 1. Prior to enrolling, you must arrange a faculty advisor responsible for supervising and evaluating your learning experience.
2. You must complete this Application for Internship including the Outline of Your Project and Timetable below. Incomplete forms will be returned.
3. Approval of the supervising faculty advisor, Department Chair and internship site by current Internship Site Agreement are required.
4. You must complete a minimum of 45 and maximum of 60 hours of internship for each hour of credit per semester.
5. Supplemental fee per class (in addition to applicable tuition charge) may apply. See the published Tuition and Fees Schedule.
6. This course may be repeated for a maximum of 3 credits only.

Title of Project: \_\_\_\_\_

ATTACH AN OUTLINE OF YOUR PROJECT AND TIMETABLE

REQUIRED APPROVALS:

Print Student Name Student Signature Date

Print Faculty Name Faculty Signature Date

Print Department Chair Name Department Chair Signature Date

For Office Use Only

- [ ] Supervising faculty advisor approval
[ ] Department Chair advisor approval
[ ] Internship Site Agreement

DISTRIBUTION: A copy of this form must be kept on file with the faculty advisor. Return to Student's EMS for enrollment in class. Forward to Registrar for student records.