

# ARIZONA CHRISTIAN

EST. UNIVERSITY 1960

# **Academic Catalog Addendum**

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This document is an addendum to the 2019-2021 Academic Catalog, published on the Arizona Christian University website. It records any changes to policies and programs that have occurred since the publication of the current catalog. Comments are included below in red font.

## **Financial Information**

The following policy was updated after the publication of the 2019-2021 catalog and replaces the section titled "Payment of Accounts" on page 21 of the current 2019-2021 catalog on the website.

#### **Current Policy:**

### Student Financial Obligations

Students enrolled in classes and attending ACU agree to adhere to the financial policies set forth by the University upon signing the digital Term Enrollment Agreement. This financial agreement includes the charges for the classes for which they have enrolled and any related fees for the cost of attendance.

Financial balances for each term are due and payable in full by the date indicated on the Academic Calendar. The University offers payment plans for students who are unable to pay in full, whereby they agree to make periodic payments according to a prescribed payment plan, as well as pay a fee to administer.

Delinquent student accounts that are due to a student's failure to pay in full, to pay as agreed according to his or her selected payment plan, or to complete necessary financial aid documents, will result in the student being prohibited from attending class, participating in athletic or extracurricular activities, and accessing a campus meal plan. Students will also be prohibited from registering for future terms, and grades, diplomas, and transcripts will not be released until the student's financial obligations have been met. Students will be released from these restrictions once satisfactory arrangements have been made to pay their delinquent balances as required by the finance office.

#### Previous Policy:

### Payment of Accounts

Student account balances are due in full seven (7) calendar days before the start of each semester. If a student is unable to pay the balance in full, Arizona Christian University offers a tuition payment plan through a third party processor for a fee. Delinquent accounts (any account not paid by the close of registration) or an account without an approved payment plan will be assessed a monthly finance charge of 1% on the unpaid balance. If an account falls more than thirty (30) days behind, the student will not be allowed to continue attending classes until satisfactory arrangements have been made with the business office. All financial accounts must be paid in full before diplomas, grades, or transcripts can be released or to register for future terms.