



# Online Check Sheet

1 – apply now at [www.arizonachristian.edu/apply](http://www.arizonachristian.edu/apply) select red button for online application.

2 – Provide unofficial transcripts to the recruiter. Send all official transcripts for all colleges attended. If you have not attended any college, then please send your official High School transcripts to:

Arizona Christian University  
Attn: Registrar's Office  
1 West Firestorm Way  
Glendale, AZ 85306

Or electronic official transcripts to – [records@arizonachristian.edu](mailto:records@arizonachristian.edu)

3- Complete your financial aid or cash payment plan. Go to [www.FAFSA.gov](http://www.FAFSA.gov). Our school code is 007113. Print your confirmation page when your FAFSA is complete and email it to your recruiter. Next complete your MPN (Master Promissory Note) and EC (Entrance Counseling) at [www.studentloans.gov](http://www.studentloans.gov). So that's 3 steps: FAFSA, MPN and EC.

4 – Once your file is complete and your unofficial transcripts are received then you will get an acceptance decision from your recruiter.

5- If you have transfer credits, you may request a pre-evaluation from your recruiter.

6- Once accepted then you will sign into your Populi account.

7- Once you are enrolled in a class you can sign into your Canvas portal. This is where your classes for online studies are: [www.arizonachristian.instructure.com](http://www.arizonachristian.instructure.com)

8 - Library resources are available at [www.arizonachristian.edu/library](http://www.arizonachristian.edu/library)

9 – You can email the financial aid office at [financialaid@arizonachristian.edu](mailto:financialaid@arizonachristian.edu)

10 – An Online EMS(Enrollment Management Specialist) will be assigned to you for additional support.